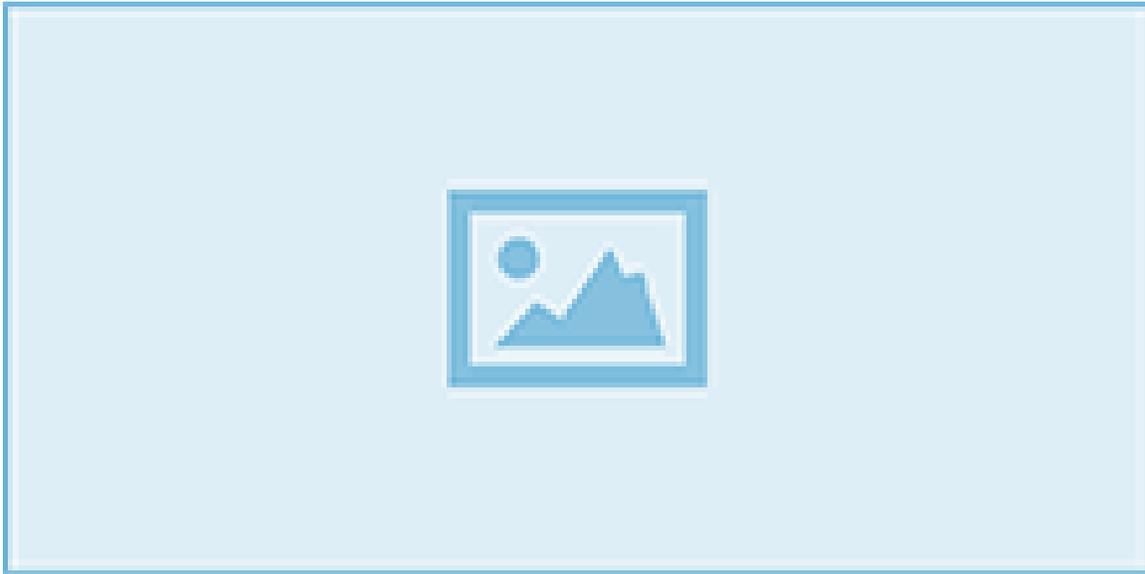


## *Important Information on HUD's Energy Star Portfolio Manager Tool*



HUD has been encouraging owners and management agents to use ENERGY STAR Portfolio Manager, or an equivalent online tool, to track whole-building energy data (cost and consumption) (See HUD Notice H 2015-04, June 22, 2015). The Fort Worth HUD office has an internal goal of having 8 percent of properties open ENERGY STAR Portfolio Manager accounts by September 30, 2016.

### **Benefits to Owners and Agents**

Portfolio Manager is a free, secure online resource that enables owners and management agents to track and manage energy and water consumption at the property and portfolio level. Owners and management agents can use it to identify under-performing buildings, set investment priorities, monitor and verify efficiency improvements, receive EPA recognition for superior energy performance, and report building and portfolio performance.

After answering basic questions, the tool ranks your property on a scale of 0 to 100, where 0 is the worst, 100 is the best, and 50 is average. Generally, if your building scores 60 or less, there is potential for cost-effective utility-saving upgrades.

Owners and management agents with multiple properties will find Portfolio Manager particularly useful since its built-in financial tool compares costs across buildings in their portfolio. By being able to see cumulative investments in facility upgrades and yearly energy costs, they will be better informed to make strategic decisions about how to manage their entire portfolio.

You are encouraged to visit the EPA's website to learn more about this exciting tool. It provides a benchmarking starter kit that will show you how to save energy, enter and track data, interpret results, verify and document your savings, find financing, share and request data, earn recognition, and communicate your success.

### **Sign Up and Notify HUD**

Portfolio Manager is available online. When establishing your account, you will answer a short series of questions about the property, such as the number of buildings and address. For properties consisting of more than one building, view the guidance on how to track multi-building properties by clicking "Campus Guidance" while adding the property.

After adding your properties to your account, Portfolio Manager will assign each property a

"Portfolio Manager Property ID" (e.g. 3636980). Send these IDs to your HUD Account Executive/Project Manager via letter or email.

If you would like more information, please see these resources:

- ENERGY STAR Portfolio Manager: [www.energystar.gov/buildings/facility-owners-and-managers/existing-buildings/use-portfolio-manager](http://www.energystar.gov/buildings/facility-owners-and-managers/existing-buildings/use-portfolio-manager)
- Training on creating and using a Portfolio Manager account: <http://www.energystar.gov/buildings/training>
- A Portfolio Manager Quick Start Guide: <http://www.energystar.gov/buildings/tools-and-resources/portfolio-manager-quick-start-guide>
- ENERGY STAR Current (Blog): <http://blog.epa.gov/energystar/>

Southwest Housing Compliance Corporation, 1124 South IH 35, Austin, TX 78704

SafeUnsubscribe™ {recipient's email}

[Forward this email](#) | [Update Profile](#) | [About our service provider](#)

Sent by [anneciad@shccnet.org](mailto:anneciad@shccnet.org) in collaboration with

**Constant Contact** 

Try it free today